

Party Planner

# OF GUESTS -->	8	12	16	20	24	28	32	36	40
COLD CUTS 3 oz. per person	1-1/2 lbs.	2-1/4 lbs.	3 lbs.	3-3/4 lbs.	4-1/2 lbs.	5-1/4 lbs.	6 lbs.	6-3/4 lbs.	7-1/2 lbs.
CHEESES 1.5 oz. per person	3/4 lb.	1-1/8 lbs.	1-1/2 lbs.	1 lb., 14 oz.	2-1/4 lbs.	2 lbs., 10 oz.	3 lbs.	3 lbs., 6 oz.	3-3/4 lbs.
POTATO or PASTA SALAD	2-3 lbs.	3-4 lbs.	4-5 lbs.	5-6 lbs.	6-7 lbs.	7-8 lbs.	8-9 lbs.	9-10 lbs.	10-11 lbs.
CHIPS 1 oz. per person	8 oz.	12 oz.	1 lb.	1-1/4 lbs.	1-1/2 lbs.	1-3/4 lbs.	2 lbs.	2-1/4 lbs.	2-1/2 lbs.
BREAD 3 slices per person	24 slices	36 slices	48 slices	60 slices	72 slices	84 slices	96 slices	108 slices	120 slices
ROLLS 1-2 per person	8-16	1-2 doz	1-1/2 to 3 doz	2 to 3 doz	4 doz	5 doz	5-1/2 doz	6 doz	7 doz
COOKIES 2 per person	1-1/2 doz	2 doz	3 doz	3-1/2 doz	4 doz	5 doz	5-1/2 doz	6 doz	7 doz
ICE CREAM 1/2 cup per person	2 pints	3 pints	1/2 gal	5 pints	6 pints	7 pints	1 gal	1 gal, 1 pint	1 gal, 2 pints
BEVERAGES 12 ozs. per person	96 oz.	4-1/2 qts.	1-1/2 gals	2 gals	2-1/4 gals	2-1/2 gals	3 gals	3-1/2 gals	4 gals
COFFEE* 1 cup per person	48 oz.	2-1/2 qts	3 qts	3-3/4 qts	4-1/2 qts	1-1/4 gals	1-1/2 gals	1-3/4 gals	2 gals

***A note about beverages: The amount of coffee, tea, soda, wine, beer, liquor, water, etc. a guest will drink will vary. Consider the length & mood of the party, day of the week, time, indoors or out, amount of food served, etc.**